

WASHINGTON TOWNSHIP MUA
Regular Meeting
 May 1, 2024

The Regular Meeting of the W.T.M.U.A. was called to order at 7:30 pm on May 01, 2024. Adequate notice of this meeting of the W.T.M.U.A. was given to the Daily Record and the Courier News February 8, 2024. Notice was also posted on the Municipal Building Bulletin Board.

This is a remotely accessible public meeting that is being recorded. Members of the public wishing to comment during the public portion of meetings or during a public hearing may type in the Google Meet chat function that they have a comment or unmute their microphone and state that they have a comment. Public comment is limited to three minutes. A representative of the Authority ("Facilitator") will keep members of the public muted, except when they are selected to speak during the public portion of the meeting or during any public hearing. Members of the public may mute and unmute themselves by pressing the microphone button on Google Meet or pressing *6 on the telephone keypad. Members of the public may also discontinue their video through the "Google Meet" platform. **ROLL CALL:**

Members:	Present	Excused	Absent	Others:	Present	Excused	Absent
Chairman Cullen	X			WT Liaison Marino		X	
V Chairman Napolitano	X			Exec Dir McAndrew	X		
Drake	X			Exec Secr Waller	X		
Sehnal	X			Attorney Napolitano	X		
Sparone	In at 7:47 pm						
Caetano		X					
Dacey		X					

REGULAR MEETING

SALUTE THE FLAG

WASHINGTON TOWNSHIP MEMORANDUM OF UNDERSTANDING FOR HIGH RIDGE TANK RELCATION

A review of the High Ridge water tank was provided by the Executive Director.

OPENED TO THE PUBLIC 7:40 PM

Questions raised by the public:

- why a new tank is needed
- various alternative locations
- other options to address the deficiency of the existing tank
- disruption to the community
- improvements to the water system
- history of the development of the community
- request for a public engineering presentation
- impact on rates
- The Authority agreed to forward a copy of the agenda to Maurice Caldarola prior to each meeting

CLOSED TO THE PUBLIC 8:36 PM

RESOLUTION
 MEMORANDUM OF UNDERSTANDING BETWEEN WASHINGTON TOWNSHIP
 AND WTMUA REGARDING A LAND SWAP FOR
 THE HIGH RIDGE WATER TANK REPLACEMENT

No. 24-05-A

WHEREAS, it has been determined that the High Ridge water tank is insufficient for the needs of the Washington Township Municipal Utilities Authority ("Authority") Schooley's Mountain Water System; and
 WHEREAS, the location of a new tank is recommended on the adjacent property to the tank's current location; and
 WHEREAS, the said location is currently owned by Washington Township "Township"; and
 WHEREAS, the Township has agreed to a Memorandum of Understanding with the Authority to swap land for the replacement of the water tank in the Schooley's Mountain Water System; and

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NOW, THEREFORE, BE IT RESOLVED by the Washington Township Municipal Utilities Authority in the County of Morris and in the State of New Jersey as follows:

1. The Executive Director is hereby authorized to execute the Memorandum of Understanding with Washington Township regarding the land swap for a new water tank in the Schooley's Mountain Water System.
2. This Resolution shall take effect as provided by law.

INTRODUCED AND PASSED: May 1, 2024

Motion was made by Mr. Drake, and seconded by Mr. Sparone, approve Res 24-04-A. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Drake, Sehnal, Sparone
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

APRIL 2024 CHECKBOOK REGISTER

Motion was made by Mr. Sehnal, and seconded by Mr. Sparone, to approve the presented checkbook registers. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Drake, Sehnal, Sparone
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

APPROVAL OF 04/03/2024 & 4/17/24

Motion was made by Mr. Sparone, and seconded by Mr. Drake, to approve the presented minutes. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Drake, Sehnal, Sparone
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

BILLING ADJUSTMENTS – MARCH, APRIL 2024

Tabled until next meeting

VOUCHERS OVER \$6,600

Motion was made by Mr. Sehnal, and seconded by Mr. Sparone, to approve the following vouchers over \$6,600: Pumping Services, Inc., dated 4/03/2024, for \$11,483.14; Rapid Pump & Meter Service, dated 3/31/2024, for \$43,500.00; and Toby Barkman Excavating, Inc., dated 4/23/2024, for \$8,682.62. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Drake, Sehnal, Sparone
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

SUMMER HOURS

Motion was made by Mr. Napolitano, and seconded by Mr. Sehnal, to authorize the Executive Director to implement Summer Hours as per last year. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Drake, Sehnal, Sparone
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

LOCATION OF RETIREMENT CELEBRATION & TOWNSHIP PROCLAMATION

It was agreed to celebrate the retirement of Lester Wright as prior retirees.

NON-FAIR AND OPEN CONTRACT FIR SMSTP AERATION TANK SLUICE GATES

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT SMSTP AERATION TANK SLUICE GATES

No. 24-05-B

WHEREAS, the Washington Township Municipal Utilities Authority ("Authority") has the need to replace Aeration Tank Sluice Gates at the Schooley's Mountain Sewer Treatment Plant ("SMSTP"); and

WHEREAS, proposals were solicited and price quotes were provided by two vendors; and

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WHEREAS, Pumping Services, Inc. ("Pumping Services") submitted the most advantageous pricing under the quote and Pay-To-Play thresholds; and,

WHEREAS, the project is estimated to be over \$17,500, but under the bid threshold of \$44,000; and

WHEREAS, the "Pay-to-Play" Law (N.J.S.A. 19:44A-20.4 et seq) requires that the resolution authorizing the award of a contract over \$17,500 without competitive bids and the contract for said services must be made available for public inspection; and,

WHEREAS, this is an award of a non-fair and open contract in accordance with N.J.S.A. 19:44A-20.5 and as required thereby: (1) the Qualified Purchasing Agent has determined and hereby certifies in writing that the SMSTP Aeration Tank Sluice Gates is anticipated to exceed \$17,500, (2) Pumping Services will submit a Business Entity Disclosure Certification, (3) Pumping Services will submit a certification that Pumping Services has not made any reportable contributions to a political or candidate committee in the Township of Washington in the previous year, and (4) the Contract will prohibit Pumping Services from making any reportable contributions through the term of the contract; and

WHEREAS, the Executive Director hereby certifies that adequate funds are available for these purposes; and,

WHEREAS, the term of this contract will be for one (1) year; and

NOW, THEREFORE, BE IT RESOLVED by the Washington Township Municipal Utilities Authority:

1. The Executive Director is hereby authorized and directed to contract with Pumping Services, Inc. to provide the replacement of Aeration Tank Sluice Gates at the SMSTP.
2. A copy of this Resolution shall be kept on file and available for public inspection at the office of the WTMUA, 46 East Mill Road, Long Valley, New Jersey.
3. This contract is made without competitive bidding as the value is under the bid threshold in accordance with N.J.S.A. 40:11-3(a) and (c) of the Local Public Contracts Law.
4. A notice of this action shall be printed in the Authority's Official Newspaper within ten (10) days of the passage of this resolution.
5. This Resolution will take effect immediately pursuant to law.

CERTIFIED AS TO CONTRACT VALUE AND FUNDS AVAILABILITY, Thomas McAndrew, Executive Director
INTRODUCED AND PASSED: May 1, 2024

Motion was made by Mr. Napolitano, and seconded by Mr. Drake, approve Res 24-04-A. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Drake, Sehnal, Sparone

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

DIRECTOR'S REPORT

The Director's Report was reviewed. Additional items discussed:

- A contractor was caught drawing water from the Authority's hydrant without filing a hydrant permit.

OPEN TO THE PUBLIC 9:02 PM

- A question was raised as to the employment status of the Authority's electrician and if the hourly rate was based on full time status with benefits. It was advised that the electrician is a part-time as needed employee.

CLOSED TO THE PUBLIC 9:03 PM

ADJOURNMENT

Motion was made by Mr. Sehnal, and seconded by Mr. Drake, to adjourn the meeting. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Drake, Sehnal, Sparone

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

Meeting Adjourned: 9:04 PM

Respectfully Submitted, E. Jill Waller, Secretary