

**WASHINGTON TOWNSHIP MUA**  
**Regular Meeting**  
 March 20, 2024

The Regular Meeting of the W.T.M.U.A. was called to order at 7:33 pm on March 20, 2024. Adequate notice of this meeting of the W.T.M.U.A. was given to the Daily Record and the Courier News February 8, 2024. Notice was also posted on the Municipal Building Bulletin Board.

This is a remotely accessible public meeting that is being recorded. Members of the public wishing to comment during the public portion of meetings or during a public hearing may type in the Google Meet chat function that they have a comment or unmute their microphone and state that they have a comment. Public comment is limited to three minutes. A representative of the Authority ("Facilitator") will keep members of the public muted, except when they are selected to speak during the public portion of the meeting or during any public hearing. Members of the public may mute and unmute themselves by pressing the microphone button on Google Meet or pressing \*6 on the telephone keypad. Members of the public may also discontinue their video through the "Google Meet" platform.

**ROLL CALL:**

Members:	Present	Excused	Absent	Others:	Present	Excused	Absent
Chairman Cullen	X			WT Liaison Marino			X
V Chairman Napolitano	out at 7:45 pm			Exec Dir McAndrew	X		
Drake	X			Exec Secr Waller	X		
Sehnal	X			Attorney Napolitano		X	
Sparone	In at 7:35 pm						
Caetano	X						
Dacey			X				

**REGULAR MEETING**

**SALUTE THE FLAG**

**ADVERTISE FOR EXCAVATION BID**

**RESOLUTION**  
**AUTHORIZING ADVERTISEMENT OF NOTICE TO BIDDERS FOR EXCAVATION, TRENCHING, PIPE**  
**REPAIR FOR SEWER & WATER FACILITIES**

No. 24-03-A

**WHEREAS**, the Washington Township Municipal Utilities Authority ("Authority"), requires excavation, trenching and pipe repair services for its sewer and water facilities; and

**WHEREAS**, it is anticipated that the annual cost of these services will exceed the bid threshold as set forth in the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.); and

**WHEREAS**, for those contracts exceeding the bid threshold, the Local Public Contracts Law requires the public advertising for bids in the official newspaper of the contracting unit at least ten (10) days prior to the receipt of bids.

**NOW, THEREFORE, BE IT RESOLVED** by the Washington Township Municipal Utilities Authority as follows:

1. The Purchasing Agent is hereby authorized and directed to publish a Notice to Bidders in the Authority's Official Newspaper to receive bids for excavation, trenching and pipe repair services.
2. Sealed bids are to be received at a time and place to be set by the Purchasing Agent but in no case earlier than the time required by the Local Public Contracts Law.
3. The Purchasing Agent shall prepare a bid report of all bids received to be considered by the Authority at its next meeting following the receipt of bids and, in the Authority's discretion, a contract will be awarded to the lowest qualifying bidder.
4. This Resolution shall take effect immediately.

**INTRODUCED AND PASSED:** March 20, 2024

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Motion was made by Mr. Sehnal, and seconded by Mr. Drake, approve Res 24-03-A. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Drake, Sehnal, Caetano

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

**HONOR DON BABB'S SERVICE TO THE AUTHORITY**

A proclamation from the Authority will be presented to Don at a get together at Valley Restaurant to be scheduled.

**2023-2024 ELECTED OFFICIALS RISK MANAGEMENT SEMINAR**

The training was viewed.

**ADJOURNMENT**

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Motion was made by Mr. Sehnal, and seconded by Mr. Sparon, to adjourn the meeting. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Drake, Sehnal, Sparone, Caetano

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

Meeting Adjourned: 8:26 PM

Respectfully Submitted, E. Jill Waller, Secretary