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**WASHINGTON TOWNSHIP MUA**  
**Regular Meeting Minutes**  
 December 6, 2023

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The Regular Meeting of the W.T.M.U.A. was called to order at 7:30 pm on December 06, 2023. Adequate notice of this meeting of the W.T.M.U.A. was given to the Daily Record and the Courier News February 2, 2023. Notice was also posted on the Municipal Building Bulletin Board.

This is a remotely accessible public meeting that is being recorded. Members of the public wishing to comment during the public portion of meetings or during a public hearing may type in the Google Meet chat function that they have a comment or unmute their microphone and state that they have a comment. Public comment is limited to three minutes. A representative of the Authority ("Facilitator") will keep members of the public muted, except when they are selected to speak during the public portion of the meeting or during any public hearing. Members of the public may mute and unmute themselves by pressing the microphone button on Google Meet or pressing \*6 on the telephone keypad. Members of the public may also discontinue their video through the "Google Meet" platform.

**ROLL CALL:**

Members:	Present	Excused	Absent	Others:	Present	Excused	Absent
Chairman Cullen	X			WT Liaison Wall			X
V Chairman Napolitano	X			Exec Dir McAndrew	X		
Babb		X		Exec Secr Waller	X		
Drake	X			Attorney Napolitano	X		
Sparone		X					
Sehnal		X					
Caetano	X						

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**REGULAR MEETING**

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**SALUTE THE FLAG**

**APPROVAL OF 11/21/2023 OPEN & CLOSED MINUTES**

Motion was made by Mr. Drake, and seconded by Mr. Caetano, to approve the presented minutes. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Drake, Caetano  
 NAYS: Messrs.: None  
 ABSTAIN: Messrs.: None

**NOVEMBER 2023 CHECKBOOK REGISTER**

Motion was made by Mr. Napolitano, and seconded by Mr. Drake, to approve the presented checkbook registers. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Drake, Caetano  
 NAYS: Messrs.: None  
 ABSTAIN: Messrs.: None

**BILLING ADJUSTMENTS – AUGUST, SEPTEMBER, OCTOBER 2023**

Motion was made by Mr. Caetano, and seconded by Mr. Napolitano, to approve the presented billing adj. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Drake, Caetano  
 NAYS: Messrs.: None  
 ABSTAIN: Messrs.: None

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**VOUCHERS OVER \$6,600**

Motion was made by Mr. Drake, and seconded by Mr. Napolitano, to approve the following vouchers over \$6,600: Samuel Stothoff, Co., dated 11/17/2023, for \$12,308.00 and Main Pool & Chemical, dated 11/28/23, for \$8,310.00.

Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Drake, Caetano

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

**PURCHASES OVER \$6,600**

Motion was made by Mr. Napolitano, and seconded by Mr. Drake, to authorize engineering services for OFR Tank LSRP & SMSTP Interceptor Assessment & Route Evaluation over \$6,600. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Drake, Caetano

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

**DIRECTOR'S REPORT**

The Director's Report was reviewed. Additional items discussed:

- The provided financials were discussed.

**OPEN TO THE PUBLIC: 7:56 pm**

No comments were made by the Public

CLOSED TO THE PUBLIC: 7:56 pm

**ADJOURNMENT**

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Motion was made by Mr. Drake, and seconded by Mr. Caetano, to adjourn the meeting. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Drake, Caetano

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

Meeting Adjourned: 7:56 PM

Respectfully Submitted, E. Jill Waller, Secretary