

WASHINGTON TOWNSHIP MUA
Regular Meeting Minutes
 May 16, 2023

The Regular Meeting of the W.T.M.U.A. was called to order at 7:32pm on May 16, 2023. Adequate notice of this meeting of the W.T.M.U.A. was given to the Daily Record and the Courier News February 2, 2023. Notice was also posted on the Municipal Building Bulletin Board.

This is a remotely accessible public meeting that is being recorded. Members of the public wishing to comment during the public portion of meetings or during a public hearing may type in the Google Meet chat function that they have a comment or unmute their microphone and state that they have a comment. Public comment is limited to three minutes. A representative of the Authority (“Facilitator”) will keep members of the public muted, except when they are selected to speak during the public portion of the meeting or during any public hearing. Members of the public may mute and unmute themselves by pressing the microphone button on Google Meet or pressing *6 on the telephone keypad. Members of the public may also discontinue their video through the “Google Meet” platform.

ROLL CALL:

Members:	Present	Excused	Absent	Others:	Present	Excused	Absent
Chairman Cullen	X			WT Liaison Wall		X	
V Chairman Napolitano	X			Exec Dir McAndrew	X		
Babb	X			Exec Sec Waller	X		
Drake		X		Attorney Napolitano	X		
Sparone	X						
<vacant>							
Sehnal	X						

REGULAR MEETING

SALUTE THE FLAG

ENGINEER’S PROJECT STATUS REVIEW

The engineer presented the status on the following projects:

1. SM23
 The project has been delayed from the original estimate of completion. HPAA land approval is expected shortly. Once approved, the Highlands will review the WAP application and then the Forest Mitigation Program will be submitted. It is anticipated that water will be flowing in quarter three of 2024.
2. Tank Rehabilitation Project
 The Parker Acres old and new tanks are completed. The Naughtright tank is in blasting. The anticipate completion of all the tanks is June 6th. The paint manufacturer is scheduled to come out to certify the applications.
3. Fawnridge Watermain Replacement
 Currently, the Authority is waiting for the Township to schedule the pre-construction meeting; to provide a bond and performance guarantee amount, based on current ordinance; and to provide the incremental cost due to the Spring delayed start. Pending items are the soil conservation compliance, hydrant replacement plan, and traffic control plan. The Authority will need to coordinate with the Township’s paving program as part of the Authority’s WQAA compliance for watermain replacement.
4. CCTV Program
 The bid is anticipated to be scheduled for June-July for the cleaning and evaluation phase of the project. The second phase will be repair.
5. Springtown Road Pump Station
 To avoid flood plain and DOT site concerns, a land swap with Morris County Parks has been discussed. A Green Acres pre-application meeting was favorable. There may be Federal Funding through the Land and Water Conservation Fund. It is anticipated to take 12-18 months for Green Acres approval.
6. High Ridge Tank
 The preliminary site survey suggests that the Township land swap could be a one-to-one swap with minimal tree clearing. The tank is could be higher than the current tank.

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7. Ashwood/Winay Pump Station and Sewer line Installation
The County Park Commission will be involved in the project, but it is not expected to infringe upon the Patriots Path easement. Preliminary planning suggests that the line will be at a good pitch for flow. There is also a stream basin to take into consideration during the planning stage.
8. GIS and Mapping Services
Water and sewer maps are ready for GIS mapping of assets. This will be an interactive program that will include updates on service items.
9. 2023 Water Diversion and Leak Detection Program
Water loss peaked in 2019 with a consistent reduction to 14% in 2022. This is under the recommended 15%.
10. Lead and Copper Service Lines
All materials must be identified by next year. Lead must be eliminated in nine years.

The presentation will be emailed to all Board Members.

APPROVAL OF 05/03/2023 OPEN MINUTES & CLOSED MINUTES

Motion was made by Mr. Napolitano, and seconded by Mr. Cullen, to approve the presented minutes. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Babb, Sparone, Sehnal
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

2022 AUDIT

RESOLUTION 2022 Audit Review Acceptance and Certification
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No. 23-05-G

WHEREAS, N.J.S.A. 40A:5A-15 requires the governing body of each local authority to cause an annual audit of its accounts to be made, and

WHEREAS, the annual audit report for the fiscal year ended December 31, 2022 has been completed and filed pursuant to N.J.S.A. 40A:5A-15, and,

WHEREAS, N.J.S.A. 40A:5A-17 requires the governing body of each authority to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report, and specifically the sections of the audit report entitled "General Comments" and "Recommendations," and has evidenced same by group affidavit in the form prescribed by the Local finance Board, and

WHEREAS, the members of the governing body have received the annual audit and have personally reviewed the annual audit, and have specifically reviewed the section of the annual audit report entitled "General Comments" and "Recommendations" in accordance with N.J.S.A. 40A:5A-17.

NOW, THEREFORE, BE IT RESOLVED, that the governing body of the Washington Township Municipal Utilities Authority hereby certifies that the Local Finance Board of the State of New Jersey that each governing body member has personally reviewed the annual audit report for the fiscal year ended, December 31, 2022, and specifically has reviewed the sections of the audit report entitled "General Comments" and "Recommendations," and has evidenced same by group affidavit in the form prescribed by the Local Finance Board

BE IT FURTHER RESOLVED that the secretary of the Authority is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this resolution

INTRODUCED AND PASSED: May 16, 2023

Motion was made by Mr. Napolitano, and seconded by Mr. Babb to approve Resolution 23-05-G. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Babb, Sparone, Sehnal
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

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2022 AUDIT CORRECTIVE PLAN

RESOLUTION 2022 AUDIT CORRECTIVE ACTION PLAN ACCEPTANCE
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No. 23-05-H

WHEREAS, the 2022 Annual Audit of the Washington Township Municipal Utilities Authority (Authority), conducted by Nisivoccia & Company LLP, contained certain recommendations requiring action; and

WHEREAS, these recommendations have been reviewed by the Executive Director and the duly appointed Authority Board of Commissioners; and

WHEREAS, the Division of Local Government Services requires a corrective action plan to be prepared and submitted per N.J.A.C 5:31-7.6(i)

WHEREAS, the corrective action plan has been developed and covers all findings and recommendation in the audit report

NOW, THEREFORE, BE IT RESOLVED that the Authority Board of Commissioners hereby approves the corrective action plan and directs the Executive Secretary to transmit a certified copy of this resolution and the attached corrective action plan to the Division of Local Government Services.

INTRODUCED AND PASSED: May 16, 2023

Motion made by Mr. Babb, and seconded by Mr. Napolitano, to approve Resolution 23-05-H. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Babb, Sparone, Sehnal

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

OTHER BUSINESS

- Future Board requests for capital expenditures will include a status of the approved budget

ADJOURNMENT

Motion was made by Mr. Napolitano, and seconded by Mr. Babb, to adjourn the meeting. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Babb, Sparone, Sehnal

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

Meeting Adjourned: 9:21 PM

Respectfully Submitted, E. Jill Waller, Secretary