

WASHINGTON TOWNSHIP MUA
Regular Meeting Minutes
 March 21, 2023

The Regular Meeting of the W.T.M.U.A. was called to order at 7:30pm on March 21, 2023. Adequate notice of this meeting of the W.T.M.U.A. was given to the Daily Record and the Courier News February 2, 2023. Notice was also posted on the Municipal Building Bulletin Board.

This is a remotely accessible public meeting that is being recorded. Members of the public wishing to comment during the public portion of meetings or during a public hearing may type in the Google Meet chat function that they have a comment or unmute their microphone and state that they have a comment. Public comment is limited to three minutes. A representative of the Authority ("Facilitator") will keep members of the public muted, except when they are selected to speak during the public portion of the meeting or during any public hearing. Members of the public may mute and unmute themselves by pressing the microphone button on Google Meet or pressing *6 on the telephone keypad. Members of the public may also discontinue their video through the "Google Meet" platform.

ROLL CALL:

Members:	Present	Excused	Absent	Others:	Present	Excused	Absent
Chairman Cullen	X			WT Liaison Wall		X	
V Chairman Napolitano		X		Exec Dir McAndrew	X		
Babb	X			Exec Sec Waller	X		
Drake	X			Attorney Abramson	X		
Sparone	In at 7:41pm						
<vacant>							
Sehnal	X						

REGULAR MEETING

SALUTE THE FLAG

NON-FAIR AND OPEN AWARD FOR PRV VALVES

RESOLUTION
 AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT
 PRESSURE REDUCING VALVES FOR WATER SYSTEM

No. 23-03-C

WHEREAS, the Washington Township Municipal Utilities Authority ("Authority") has the need for a replacement Pressure Reducing Valves for the water system to ensure proper function; and

WHEREAS, proposals were solicited and price quotes were provided by two vendors; and

WHEREAS, Harper Control Solutions, Inc. ("Harper") submitted the most advantageous proposal dated February 28, 2023 indicating they shall provide pressure reducing valves; and,

WHEREAS, the proposal is estimated to be over \$17,500, but under the bid threshold of \$44,000; and

WHEREAS, the "Pay-to-Play" Law (N.J.S.A. 19:44A-20.4 et seq) requires that the resolution authorizing the award of a contract over \$17,500 without competitive bids and the contract for said services must be made available for public inspection; and,

WHEREAS, this is an award of a non-fair and open contract in accordance with N.J.S.A. 19:44A-20.5 and as required thereby: (1) the Qualified Purchasing Agent has determined and hereby certifies in writing that the replacement pump is anticipated to exceed \$17,500, (2) Harper will submit a Business Entity Disclosure Certification, (3) Harper will submit a certification that Harper has not made any reportable contributions to a political or candidate committee in the Township of Washington in the previous year, and (4) the Contract will prohibit Harper from making any reportable contributions through the term of the contract; and

WHEREAS, the Executive Director hereby certifies that adequate funds are available for these purposes; and,

WHEREAS, the anticipated term of this contract will expire March 31, 2024; and

NOW, THEREFORE, BE IT RESOLVED by the Washington Township Municipal Utilities Authority:

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1. Subject to attorney review, the Executive Director is hereby authorized and directed to execute the attached Proposal Agreement with Harper Control Solutions, Inc. to provide pressure reducing valves.
2. A copy of this Resolution and the Agreement engaging Harper shall be kept on file and available for public inspection at the office of the WTMUA, 46 East Mill Road, Long Valley, New Jersey.
3. This contract is made without competitive bidding as the value is under the bid threshold in accordance with N.J.S.A. 40:11-3(a) and (c) of the Local Public Contracts Law.
4. A notice of this action shall be printed in the Authority's Official Newspaper within ten (10) days of the passage of this resolution.
5. This Resolution will take effect immediately pursuant to law.

CERTIFIED AS TO CONTRACT VALUE AND FUNDS AVAILABILITY

Thomas McAndrew, Executive Director

INTRODUCED AND PASSED: March 21, 2023

Motion was made by Mr. Babb, and seconded by Mr. Drake, to approve Res 23-03-C. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Babb, Drake, Sehna

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

AWARD SLUDGE HAULING BID

RESOLUTION AWARD OF CONTRACT 21.02.23 SEWAGE TREATMENT PLANT SLUDGE COLLECTION, CARTAGE & DISCHARGE

No. 23-03-E

WHEREAS, on March 15, 2023 the Washington Township Municipal Utilities Authority ("Authority") opened and read aloud sealed bids for Contract 21.02.23, SEWAGE TREATMENT PLANT SLUDGE COLLECTION, CARTAGE & DISCHARGE; and

WHEREAS, of the two bids received the apparent low bid was submitted by Spectraserv Inc. ("Spectraserv"); and

WHEREAS, the attorney for the Authority has reviewed the Spectraserv bid and determined that said bid is responsive and may be accepted by the Authority; and

WHEREAS, the availability of funds for this expenditure have been certified in writing by the certifying finance officer.

NOW, THEREFORE, BE IT RESOLVED by the Washington Township Municipal Utilities Authority, that:

- (1) The Purchasing Agent is hereby authorized and directed to issue a Notice of Award to Spectraserv, Inc. in accordance with its Bid for Contract 21.02.23, SEWAGE TREATMENT PLANT SLUDGE COLLECTION, CARTAGE & DISCHARGE.
- (2) Upon submission of all mandatory contract items and approval, as to form, by the Authority attorney, the Executive Director is authorized to sign Contract 21.02.23 with Spectraserv, Inc.
- (3) This Resolution shall take effect immediately upon passage according to law.

INTRODUCED AND PASSED: March 21, 2023

Motion was made by Mr. Babb, and seconded by Mr. Sehna, to approve Res 23-03-E. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Babb, Drake, Sehna

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

NJWSA CONTRACT

RESOLUTION NEW JERSEY WATER SUPPLY AUTHORITY CONTRACT

No. 23-03-D

WHEREAS, the Washington Township Municipal Utilities Authority (the Authority) is the owner and operator of water systems within the Township of Washington, Morris County, New Jersey; and

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WHEREAS, the Authority has a water allocation permit issued by the New Jersey Department of Environmental Protection (NJDEP) which regulates the withdrawal of water used to supply the Authority's customers; and

WHEREAS, one condition of the allocation permit requires the Authority to contract with the New Jersey Water Supply Authority (NJWSA) for the consumptive portion of the increase in the Authority's allocation; and

WHEREAS, after investigation, it is recommended that the Authority execute a contract with the NJWSA for the consumptive portion of the increase in the Authority's allocation.

NOW, THEREFORE, BE IT RESOLVED by the Washington Township Municipal Utilities Authority in the County of Morris and in the State of New Jersey on this 21st day of March 2023 as follows:

1. The Executive Director is hereby authorized and directed to enter into a contract with the New Jersey Water Supply Authority for the consumptive portion of the increase in the Authority's allocation in the form attached hereto, or in similar form as approved by the Authority's attorney, and made a part hereof as schedule A.
2. This Resolution shall take effect as provided by law.

INTRODUCED AND PASSED: March 21, 2023

Motion was made by Mr. Drake, and seconded by Mr. Babb, to approve Res 23-03-E. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Babb, Drake, Sehnal

NAYS: Messrs.: None

ABSTAIN: Messrs.: Sparone

PURCHASES OVER \$6,600

Motion was made by Mr. Babb, and seconded by Mr. Sparone, to authorize the Executive Director to expend over \$6,600 for engineering and survey services for water main replacement of Fawnridge Drive. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Babb, Drake, Sparone, Sehnal

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

CLOSED SESSION – 7:46 pm

RESOLUTION CLOSED SESSION

No. 23-03-F

WHEREAS, it is necessary for the Washington Township Municipal Utilities Authority to receive legal advice regarding contract negotiations and closed minutes as permitted by Section 7.6 of the Open Public Meetings Act (Chapter 231 of the Public Laws of the State of New Jersey for 1975) to be discussed in closed session in the absence of the Public; and

WHEREAS, the Washington Township Municipal Utilities Authority has determined that it is necessary in the public interest that the matter in fact be discussed in closed session, and has estimated that, as nearly as can be ascertained, the results of the discussion can be disclosed to the public when formally acted upon.

NOW, THEREFORE, BE IT RESOLVED by the Washington Township Municipal Utilities Authority, in the County of Morris and State of New Jersey, that the public be excluded from the closed portion of this meeting, during which only the aforestated matter will be discussed.

INTRODUCED AND PASSED: March 21, 2023

Motion was made by Mr. Drake, and seconded by Mr. Babb, to approve Res 23-03-F. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Babb, Drake, Sparone, Sehnal

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

OUT OF CLOSED: 8:28 pm

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APPROVAL OF 03/01/2023 OPEN MINUTES & CLOSED MINUTES

Motion was made by Mr. Drake, and seconded by Mr. Cullen, to approve the presented minutes. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Babb, Drake, Sparone, Sehnal
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

OTHER BUSINESS

- Wednesday the 12th the ED will be presenting to the Township regarding the properties for the High Ridge Tank the Ashwood/Winay projects.
- The Parker Acres tank is should be online within the next few weeks and starting the next tank.
- Hydrant modules have been installed and training has begun.

ADJOURNMENT

Motion was made by Mr. Babb, and seconded by Mr. Sparone, to adjourn the meeting. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Babb, Drake, Sehnal
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

Meeting Adjourned: 8:34 PM

Respectfully Submitted, E. Jill Waller, Secretary